GSA

GSA Federal Supply Service

April 29, 2004

Mr. Duke T. Hiyama
President/CEO
DS Information Systems Corporation
1200 College Walk
Suite 203
Honolulu, HI 96817-2330

Dear Mr. Hiyama:

Congratulations on receiving your Federal Supply Code contract. A copy of your commercial catalog and/or price list, as accepted by the Government, along with a copy of your contract number GS-35F-0512P, effective April 29, 2004, for Information Technology (IT) Professional Services, awarded under solicitation FCIS-JB-980001B, including Amendments One through Twelve, are enclosed:

The following clauses in your contract require your immediate attention:

- I-FSS-600 - Contract Price Lists. This clause provides instructions for preparing your paper and electronic Federal Supply Schedule catalog price lists, as well as instructions for printing, and distributing paper price lists.

- 552.238-71 - Submission and Distribution of Authorized FSS Schedule Price Lists. In accordance with this clause you are required to submit your electronic catalog data for inclusion in GSA *Advantage!*. For instructions on submitting your data, log on to our Vendor Support Center (VSC) web site at http://vsc.fss.gsa.gov. to download the latest version of the Schedule Input Program (SIP). If you prefer to use Electronic Data Interchange (EDI), the latest sample for the 832, Transaction Set, can be found at the same web site. You must submit your electronic catalog file to GSA within 6 months from the date of this contract award. Once submitted, your electronic catalog will appear on our on-line shopping service (http://www.gsaadvantage.gov/). Reference clause I -FSS 599 - Electronic Commerce for additional information.

  Note: Failure to submit your electronic catalog data within 6 months from date of contract award may result in cancellation of your contract.

- 552.238-74 - Contractor's Report of Sales. This clause provides instructions for reporting sales electronically to the FSS 72A web site. You must contact the VSC immediately to register your contract information. This may be done by telephone by calling 703-305-6235, or electronically on the 72A website (http://72a.fss.gsa.gov).

U.S. General Services Administration
1941 Jefferson Davis Highway
Arlington, VA 22202-4502
www.gsa.gov

- 552.238-76 - Industrial Funding Fee. This clause provides instructions for remitting a fee based on your sales reports, as required by your contract. We have enclosed a 1-page flyer of guidelines to assist you in submitting your payments.

We look forward to forming a marketing partnership with you. To assist us in this endeavor, please provide your company's corporate marketing point of contact to the Federal Supply Service (FSS) contracting officer and to the FSS Office of Business Management and Marketing, Marketing Services Division (FMR), CM4, Room 607, 1941 Jefferson Davis Highway, Arlington, Virginia 22202, within 15 days from the date of this letter.

As our business partner, you may use the "GSA Federal Supply Service Identifier" to identify your Schedule contract to the Federal community. The design is flexible allowing you space to insert your contract number. The use of the identifier is restricted to identifying your GSA/FSS Schedule contract to Government contract users. It is not to be used in any advertising as an expressed or implied endorsement by the Government of any supply and/or service, either under contract or for any other purpose. There are six optional GSA/FSS Identifiers to choose from which you may access on the worldwide web at http://www.fss.gsa.gov/partnership/.

We invite you to visit the FSS Schedules web site at http://www.fss.gsa.gov/schedules/. Your firm will be listed as an FSS contractor under the "Schedules E-Library." You may search this site by contractor name, contract number, service or product name or number, or schedule name or number.

If you should have any questions, please do not hesitate to contact me on 703-308-6528. Again, we look forward to working with you.

Sincerely,

Linda N. Poole

Linda N. Poole
Contracting Officer
Information Technology Acquisition Center

3 Enclosures
(1) Commercial Catalog and/or Price List
(2) Contract
(3) IFF Guideline Flyer